

WHITEWATER TOWNSHIP
PARKS AND RECREATION ADVISORY COMMITTEE
AGENDA FOR REGULAR MEETING
March 21, 2023
7:00 PM, Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690

Join Zoom Meeting

<https://us06web.zoom.us/j/85133711838?pwd=b0RPMHdiMzNlcm9yTjhwUG9kVkZTd09>

Meeting ID: 851 3371 1838 Passcode: 519251

One tap mobile +13092053325,,85133711838#,,,,*519251# US

Dial by your location +1 309 205 3325 US

1. Roll Call of Committee Members
2. Set/Adjust Meeting Agenda
3. Declaration of Conflict of Interest
4. **Public Comment:** Any person shall be permitted to address a meeting of the committee. Public comments shall be carried out in accordance with the following rules and procedures:
 - a. Comments shall be directed to the Committee, with questions directed to the Chair.
 - b. Any person wishing to address the Committee shall speak from the lectern and state his/her name and address.
 - c. Persons may address the commission on matters that are relevant to township Parks and recreation issues.
 - d. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer Committee members' questions.
 - e. Public comment shall be limited to 3 minutes.
5. Approval of minutes of February 28, 2023
6. Correspondence: Hi Pray Park and BCNA
7. Reports/Presentations/Announcements/Comments
8. Unfinished Business:
 - a. BCNA Tree removal completion; budget quote
 - b. Lossie Trail Wetland Improvements: EGLE preapplication Done. Scheduled for April 11 @10am
 - c. Lossie/BCNA trail signage; official revamp still on hold, can we put up temporary (protected) maps at 3 Kiosks
 - d. PRAC ByLaws; draft of changes being worked on.
9. New Business:
 - a. SPARKS/Hi Pray Walking trail; next steps
 - b. BCNA Trail Loop: Land Conservancy meeting.
 - c. Discuss communication with board on Local ARPA funding direction
10. Next Meeting April 18, 2023
11. Public Comment
12. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141.

**Whitewater Township
Parks and Recreation Advisory Committee
Minutes for Regular Meeting
February 21, 2023**

Call to order 7:00 p.m.

Roll Call: Butler, Cosgrove, Melton, Voice, Hubbell

One present on Zoom

Set / Approve Agenda: Glenn requests removing NB c. (3) Capital Projects process. This did not to come through the Board. This is just for thoughts and context.

Melton would like to add an item to discuss the booklets with playground equipment as NB d (4).

Peninsula Township flyer add as NB e (5).

Declaration of Conflict of Interest: None

Public Comment: None

Approval of minutes:

MOTION by Butler, second by Cosgrove to approve January 9, 2023, meeting minutes.

Roll call vote: Butler-yes; Voice-yes; Cosgrove-yes; Melton-yes; Hubbell-yes. Motion carried.

Reports/Presentations/Announcements/Comments/Correspondence:

Peninsula Township flyer to be discussed as new business.

Glenn notes that the board has accepted the bid of Molon Excavating to move forward on the Park boat ramp, parking lot, entryway and boat wash, \$525,000+. The Tribe granted \$20,000 toward the boat wash. The project should be completed by the end of October.

Park Manager position has been posted.

PRAC noted appreciate for Don taking on the added work of working with the Park operations.

Unfinished Business:

1. BCNA tree removal – Will need to be brought forth to the Board from the PRAC as a project.

2. Lossie Trail wetland and improvements:

a. EGLE preconstruction walk through – discussion of the Budget and possible dollars available.

b. Landscape Architect walkdown

c. Subcommittee thoughts: to hone in on project details. Discussion ensued regarding organizing a volunteer group or list. It is a challenge to get a work bee type group. Subcommittee work is a way to break the projects up gathering details so no one person is doing all of the work.

Call for volunteers in the Spring Newsletter.

Change in ARPA funding motion wording. Do we need to request information from the Board to get moving on the projects? PRAC does not want to spend a lot of time and energy getting details together if the Board is just going to shut it down. Glenn feels the PRAC needs to bring the project scope(s) to the Board, details preferably, at least an outline and estimate of cost.

Lossie Trail is the “A” project since we have County ARPA funds (\$94,000) to work with.

Steve Lagerquist and Steve Largent are willing to work with us. Kevin, landscape architect, will help assess before EGLE walk through. Josh Crain is the EGLE contact.

3. Hi Pray Park requested Board approval to reopen playground. The inspector indicates that a second inspection is not necessary but she will do it in the spring. All items have been completed.

MOTION by Cosgrove, second by Hubbell to request that the board approve re-opening the Hi Pray Park playground.
Roll call vote: Hubbell-yes; Butler-yes; Voice-yes; Cosgrove-yes; Melton-yes. Motion carried.

4. Lossie/BCNA trail signage – on hold

6. SPARKS grant for BCNA trail upgrades not successful on first round. The project will automatically move into the second round.

Get a different quote on the walking trail at Hi Pray for the SPARKS grant. Get it quoted several ways, the trail with and without lights, exercise pads and exercise equipment.

New Business:

1. New PRAC binders mostly assembled.

2. PRAC Bylaws review, update and discuss Annual Report. Changes made. Will be red lined and presented to the board for approval.

Consensus to send the Bylaws updates to the Board for approval.

3. ~~Capital Project Process—drafted by Don Glenn~~ removed the item

4. Look through the playground equipment books, adult exercise equipment keeping in mind ADA, long term maintenance and well-rounded body workouts.

5. Peninsular Township flyer discussed and highlighted the cooperation between multiple entities in the completion of the park project(s).

Next regular meeting: Tuesday, March 21, 2023, 7 p.m.

Public Comment: None

Adjournment: 9:30 p.m.

Respectfully submitted,
Lois MacLean
Recording Secretary



Mel Melton <mammelon@gmail.com>

Battle Creek Nature Area Tree removal completion

Steve Largent <slargent@gtcd.org>
To: Mel Melton <mammelon@gmail.com>

Fri, Mar 10, 2023 at 3:06 PM

Hi Mel - We figure unless we run into something unforeseen and based on your 30 tree estimate, it shouldn't take us more than a couple days. In fact, it may only take a day. So, I'm proposing a not to exceed amount of \$3,500 to open the trail to a minimum width of 15 feet. This includes a crew of 4 sawyers for two days, travel, & associated equipment to complete the work. Hopefully we can go back to the contract from last year but I'll leave that up to you & the board. Take care and have a great weekend. S.

[Quoted text hidden]



Mel Melton <mammelon@gmail.com>

Playground repairs - Hi Pray Park

dglenn6542@yahoo.com <dglenn6542@yahoo.com>

Wed, Mar 15, 2023 at 9:18 AM

To: Melissa Melton <mammelon@gmail.com>

Melissa, the motion to reopen the subject playground was approved by the board yesterday but we will still need the final inspection from Ms. Berry later this spring so please keep that on the PRAC radar to get that completed.

When that inspection is done, please email me the complete final inspection package (do not need the other detail you already send for the memo yesterday) and I will see that it gets properly filed in township records.

The supervisor, Ron Popp, indicated that he will be removing the signs the PRAC had created and authorized regarding the closing of the playground as well as the associated poles that were used for the caution tape.

Don Glenn

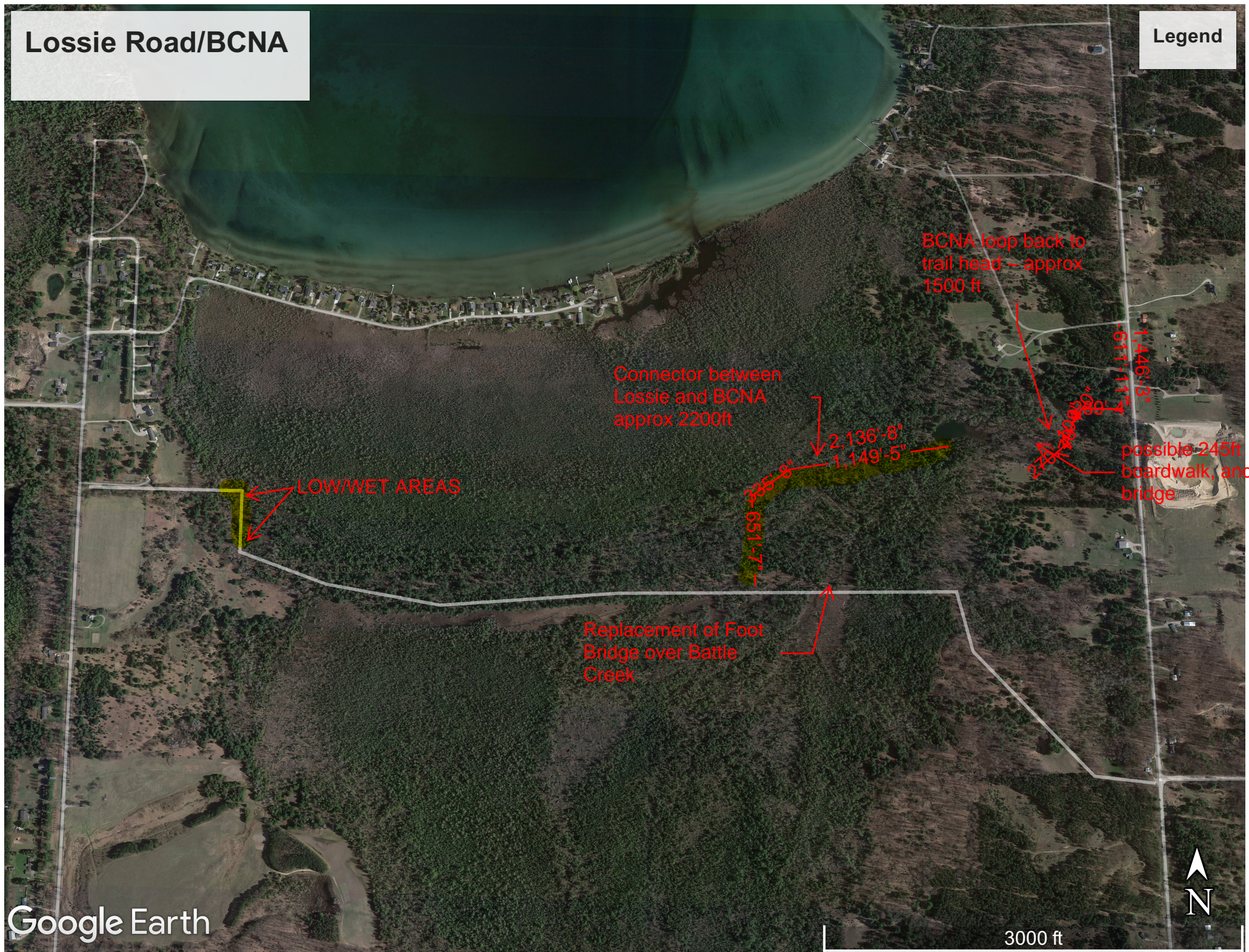
dglenn6542@yahoo.com

Trustee - Whitewater Township

cell phone: (614) 940-4601

Lossie Road/BCNA

Legend



PROJECTS / GRANTS OPPORTUNITIES

2022/23

Whitewater Township Parks & Recreation

	Project Name	Description	# On Capital Projects Schedule	Budget Estimate	Timeline	Grant Potentials (listed below)	Links/Notes
1	WWTPark Boat Launch Expansion	Adding launching dock, boat wash, parking expansion	1	\$525,000	2023-Spring/must be complete by end of 2023	Rec'd 200k Mich DNR waterways matching grant	https://www.whitewatertownship.org/uploads/2/1/9/6/21966412/whitewater_park_waterways_grant_eng_april_2020.pdf
2	Lossie Trail - Wetlands / Bridge Fix	Create safe/dry crossing over lower wet trail on west end. Replace footbridge over Battle Creek	3	\$150,000	2023-2025	Submitted for GT ARPA; 12/24/22; WE HAVE BEEN AWARDED THIS GRANT OF \$95,917!!	https://www.gtcountymi.gov/DocumentCenter/View/20345/December-21-2022-ARPA-Awards
3	BCNA loop trail	Create walking path that loops back to the trail head	2	\$99,442	2023-2024	SPARKS?	
4	Lossie connect to BCNA	Make a connector trail system from LRNT to BCNA trail	4	\$312,500	2024-2026	Submitted for SPARKS 12/19/22; We were not awarded during the first round	project 4 & 5 are being combined into one larger project for Sparks grant application
5	BCNA Trail to Beach	Find/create walking path or elevated boardwalk from existing trail 'spur' down to the beach	5	see above	2024-2026	Submitted for SPARKS 12/19/22; We were not awarded during the first round	" " " " "
6	HiPray Bleachers	Replacement of 3 Bleachers					
7	HiPray walking trail	Create a paved 1 mile loop walking trail around Hi Pray Park		\$900,000	2025-2026	On list to submit for SPARKS spring 2023	
8	Petobeco Trail head parking improvements						
9	WWTPark Beach improvements	Pavilion, Restroom, Kayak Launch, beach on left side of drive/boat launch				On list to Submit for SPARKS later 2023	

Grant Opportunities

#	Grant Name	Providing Agency	Description	Potential projects in WWT	Submission Deadline	Project deadlines	Links/Notes
1	DNR Sparks	Michigan DNR/ARPA	improve and redevelop existing public outdoor recreation in communities	Submitted project 4 & 5	First submission is 12/19/22, other two spring/summer 2023	Obligate funds by 12/31/2024 and expend funds by 12/31/2026	https://www.michigan.gov/dnr/buy-and-apply/grants/rec/spark-grants
2	GT County ARPA	Grand Traverse County		Submitted project 2 & 3	Oct 31, 2022	Obligate funds by 12/31/2024 and expend funds by 12/31/2026	https://www.gtcountymi.gov/DocumentCenter/View/19348/ARPA-GTC-Application

3	EGLI high water		WWT Park Beach Improvements	11/30/22	https://www.michigan.gov/egle/about/organization/water-resources/coastal-management
4	Tire Grant	Michigan DNR	Cleanup Day		
5	Federal Grants General				grants.gov
	IIJA Funding Tracker Website	UofM	Searchable spreadsheet of Grants available for Local/Tribal gov't		https://docs.google.com/spreadsheets/d/