

WHITEWATER TOWNSHIP
PARKS AND RECREATION ADVISORY COMMITTEE
AGENDA FOR REGULAR MEETING
October 10, 2022
7:00 PM, Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

Oct 10, 2022, 07:00 PM Eastern Time

Join Zoom Meeting

<https://us06web.zoom.us/j/87539750942?pwd=Zythc3gwV0owREdGM2gxeEswY0pNdz09>

Meeting ID: 875 3975 0942 Passcode: 130164

1. Roll Call of Committee Members
2. Set/Adjust Meeting Agenda
3. Declaration of Conflict of Interest
4. **Public Comment:** Any person shall be permitted to address a meeting of the committee. Public comments shall be carried out in accordance with the following rules and procedures:
 - a. Comments shall be directed to the Committee, with questions directed to the Chair.
 - b. Any person wishing to address the Committee shall speak from the lectern and state his/her name and address.
 - c. Persons may address the commission on matters that are relevant to township Parks and recreation issues.
 - d. No person shall be allowed to speak more than once on the same matter.
 - e. Public comment shall be limited to 3 minutes excluding the time needed to answer Committee members' questions.
5. Approval of September 12, 2022, and October 2, 2022, meetings minutes
6. Correspondence:
7. Reports/Presentations/Announcements/Comments: Amber Voice new member.
Hi Pray Park playground recommendations email to the Board for the October 11, 2022, meeting.
Requested Whitewater Twp. Park playground inspection.
8. Unfinished Business:
 - a. Hi Pray Dug-outs, verbal update. Possible spring time grand opening, free fun day!
 - b. Whitewater Twp. Park Playground, verbal status update.
 - c. BCNA & Lossie Trail – discuss 10/02 findings and next action items.
 - d. Lossie Trail wetland and improvements, EGLE preconstruction walk thru-scheduling/approval
 - e. Hi Pray Park playground inspection report; action plan report presented for 10/11 board meeting
 - f. Lossie/BCNA trail signage
 - g. Whitewater Township Park information regarding restriction of WWTP generated funds
 - h. Board response on top projects to pursue (from July meeting) – no updates so far.
9. New Business:
 - a. Bylaws – meeting dates
 - b. Grants – subcommittee/workshops/grant writing payment opportunity

<https://docs.google.com/spreadsheets/d/1Z-s62J-AOq0hWf1JiR9a39dUdwPG8bIUUqwD3AvHeQg/edit#gid=634347005>
10. Next Meeting October 10, 2022
11. Public Comment
12. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township supervisor at 231-267-5141.

**Whitewater Township
Parks and Recreation Advisory Committee
Minutes for Rescheduled Regular Meeting
September 12, 2022**

Call to order 7:00 p.m.

Roll Call: Butler, Cosgrove, Melton, Slopsema, Hubbell
One unfilled seat

Set / Approve Agenda: Slopsema to add packet information before unfinished business

Declaration of Conflict of Interest: None

Public Comment:

Vicki Beam, Baggs Road, commented on Hi Pray Park playground inspection and flyers at boat launch.
Vicky Emerson commented on the flyer handed out, boat launch project and park upgrades.

Melton did a brief explanation of the Parks and Recreation Advisory Committee. PRAC does research on projects and presents to the board.

Approval of minutes:

Motion by Hubbell, second by Slopsema to approve August 16, 2022, meeting minutes.

Roll call vote: Melton-yes; Cosgrove-yes; Hubbell-yes; Butler-abstain; Slopsema-yes. Motion carried.

Melton will get the 2022 campground park playground inspection report into the next packet.

Reports/Presentations/Announcements/Comments/Correspondence:

Hi Pray Park playground inspection.

ARPA funds survey.

Packet information discussion. Discussion of what information needs to be included in the meeting packet. We need direction from the board if they are going to require more detailed information. If information is PRAC relevant it should be included in correspondence.

Send a reminder one week before the meeting to committee members for agenda or correspondence items.

Unfinished Business:

1. Hi Pray Park dug-outs, verbal update on construction. It is in progress!

2. Whitewater Township Park Playground: no updates.

3. BCNA & Lossie Trail tree removal, verbal update – completed. They did a nice job.

4. Lossie Trail wetland and improvements, verbal status update and Slopsema update on old dock sections. The permit should be pretty inexpensive. Northshore Dock said they have 26, 4'x10', sections of brock dock – galvanized steel and composite material, for \$100 per section.

Need a decision from the board if it is a walking trail or a motorized trail.

Discussion of culvert and water flow east of the bridge.

Request information from the board on the status of the Lossie Trail being a walking or motorized access trail.

Motion by Hubbell, second by Butler, to get a determination from the board of the Lossie Road Nature Trail status as a walking trail or a motorized trail so the PRAC can work toward a safe solution for the west end, wet area as this is a high priority project based on the most recent survey and number three on the capital improvements project list.

Roll call vote: Butler-yes; Hubbell-yes; Cosgrove-yes; Melton-yes; Slopsema-yes. Motion carried.

5. Hi Pray Park playground inspection report and corrective plan. Members noted that no equipment needs to be moved. Discussion ensued regarding edging, disposal, sand and signs.

Goss has this on the board meeting agenda. Melton will get the landscaping quote to the Board for the meeting, including the total dollar amount.

Hubbell will cut the bolts on the playground equipment as indicated in the inspection report.

6. Lossie/BCNA trail signage, not much change on Lossie Trail. Possibly a special meeting to walk the trails. Schedule a special meeting for October 2 at 2 p.m., meet at BCNA.

Motion by Melton, second by Butler to do a special meeting on October 2, 2022, at 2 p.m. meeting at BCNA.

Roll call vote: Hubbell-yes; Melton-yes; Butler-yes; Cosgrove-yes; Slopsema-yes. Motion carried.

7. Whitewater Township Park documentation restricting Whitewater Township Park generated funds. Discussion ensued regarding using Park money for Recreation and the budgeting and funds availability. Where is the documentation regarding the restriction of the Park Fund?

Motion by Cosgrove, second by Slopsema, because we have not gotten an answer regarding the documentation of the restriction of the Park funds we request that the board move \$20,000 from the Park Fund to the Rec Fund for Board approved Rec projects.

Roll call vote: Cosgrove-yes; Slopsema-yes; Butler-yes; Hubbell-yes; Melton-yes. Motion carried.

8. Board response to top projects to pursue.

New Business:

1. None

Next regular meeting: Monday, October 10, 2022, 7 p.m.

Special meeting Sunday, October 2, 2022, at 2 p.m. at BCNA.

Communication between the board and the PRAC goes through the board liaison.

Discussion regarding the arborist, bidding process and it was a waste of time and money.

Public Comment:

Connie Hymore commented on the playground estimate and FaceBook page posting.

Vicki Beam commented on communication, funding and project management.

Adjournment: 9:27 p.m.

Respectfully submitted,
Lois MacLean
Recording Secretary

**Whitewater Township
Parks and Recreation Advisory Committee
Minutes for Special Meeting
October 2, 2022**

Call to order 2:08 p.m.

Roll Call: Butler, Melton, Voice, Hubbell

Absent: Cosgrove

Set / Approve Agenda: Set

Declaration of Conflict of Interest: None

Public Comment:

None

Special Meeting Business:

1. Group walked through the Battle Creek Natural Area (BCNA). Discussed the cleanup, what had been done, what did not get done and possibilities on the next steps and potential project options.

2. Group walked through the Lossie Road Nature Trail (LRNT) wet area. Discussed options and potential next steps.

Public Comment:

None

Adjournment: 5:27 p.m.

Respectfully submitted,

Lois MacLean

Recording Secretary

WHITEWATER TOWNSHIP PARKS & RECREATION

09/26/2022

TO: TOWNSHIP BOARD

FROM: MELISSA MELTON, PRAC CHAIR

SUBJECT: HI PRAY PLAYGROUND EXPANSION RECOMMENDATIONS

CC: BRANDON HUBBELL, TOM COSGROVE, FRAN BUTLER, AMBER VOICE

The PRAC submitted recommendations to the board last month to 'fix' the concerns listed from the inspector, who performed the playground inspection at HI Pray park on August 27th. The board had concerns of our recommendations and the estimates/quotations for these fixes, so I would like to clarify and address what I hope will answer all of these.

The inspection report had detailed 6 items of concern and are addressed as follows:

- 1) Fall zone: we are expanding fall zone 3 ft out in each direction (see attached Landscaping estimate)
- 2) Bolts under slides and at top of swing axis point: Brandon Hubbell has volunteered (and will sign waiver prior to doing this work) to cut these bolts so only 2 threads showing. He will file down any sharp edges. Per Kathryn Berry's email of 9/26/22 (see attached), there is no requirement of rubber/plastic covering. However, if the board feels this is warranted, we can purchase these locally or I did find on Amazon a 24 pc kit for \$9 as a general cost estimate.
- 3) Swing hangers on swing axis point: We will purchase and replace (see attached quote)
- 4) Signage indicating Adult Supervision required: We will purchase and install (see attached quote).
- 5) Signage for age appropriateness of 5-12 years of age: The decals to be purchased and installed (see attached)
- 6) Weeding grass out of fall zone area: Included in the Landscaping estimate (see attached)

NOTE: The quantities on label quote is left blank, but I would recommend a minimum of: 1 Adult supervision (on sign), 5 Age group (1 on each equipment), and 5 Level marker (1 for each equipment).

There was concern of the sand and metal edging listed in the first Landscaping quotation, so I have asked Kathryn Berry if these meet code (see her email of 9/26/22 answering this). I asked the Landscaper to give the board options to determine if they want metal edging, plastic edging, or expanding the existing wood border material as needed from expansion. (see attached Landscaping estimate options).

Here is the project cost summary:

Landscaping (worst case scenario cost option): \$4582

Playset (swing clevises): \$49.96

Labels: \$38.00

Fast Signs: \$98.79

Final inspection: \$0

Plus 5% variance: \$238.44

GRAND TOTAL (Not to exceed): \$5007.19

We hope the board will make a swift decision to allow for this playground to be re-opened to the public. The board asked for us to have a targeted completion date, that will be predicated based on board approval – but we believe once approved this project can be completed within 3 weeks. Note: This is based on current contractor schedule and would change if this was delayed until the springtime, as would the estimate.



Mel Melton <mammelon@gmail.com>

Whitewater township playground

2 messages

Melissa Melton <mammelon@gmail.com>
To: kberry2036@comcast.net

Mon, Sep 26, 2022 at 8:11 AM

Good morning Kathryn - We spoke the other day about three questions the board had and you answered them verbally to me, but would it be something you could email me your response so it is in writing for the board?

The first question was is there any specs for sand material?

The second question is the metal edging OK per code or guidelines?

And lastly they wanted to know if you could come back for a final inspection and if there was a charge?

Additionally there has also been comments that we should put a rubber cap or rubber spray over the bolts that we are cutting down, is that required?

Thank you!
Melissa Melton

Kathryn Berry <kberry2036@comcast.net>
To: Melissa Melton <mammelon@gmail.com>

Mon, Sep 26, 2022 at 8:40 AM

- 1) The fall zone, Sand there is no real specs however for safety issues the use of sand that has larger rocks wouldn't be advisable. As children may pick them up and throw them at other children.
- 2) Metal edging, as per our conversation you indicated said edging will have a rolled edge with no sharpness exposed to children so this would be acceptable edging material.
- 3) The final inspections to be preformed after all revisions are completed. For that inspection I do not charge as it is part of the initial charges billed. However if changes or new equipment is added after final is done and another inspection is requested for new equipment or relocation of equipment that would be a new inspection and warrant new fees.
- 4) The bolts that are in need of cutting off just need to have sanding done to remove any sharp edges left from the cutting.

Thank you
Kathryn Berry
810-691-3718

On Sep 26, 2022, at 8:11 AM, Melissa Melton <mammelon@gmail.com> wrote:

Good morning Kathryn - We spoke the other day about three questions the board had and you answered them verbally to me, but would it be something you could email me your response so it is in writing for the board?

[Quoted text hidden]



Original Roots Outdoor LLC
231-360-9878

5325 Broomhead Rd.
Williamsburg, Michigan
49690
United States

Prepared For
White Water Township

Estimate Date
09/09/2022

Estimate Number
0000068

United States

Description	Rate	Qty	Line Total
Labor 2022 Location: Hi Pray Park (play ground area and front perennial bed.) 2 People for 2 days. Excavate 1' in depth and 3' outward from the perimeter of existing border. Fill with 12" Sand. Install aluminum edging as new border, and weed both the playground and front garden.	\$45.00	36	\$1,620.00
Option 1: Black Finish Aluminum Edging (16ft) Expensive- However a word of warning- plastic edging does not hold up, and it does not stay in the ground well, due to lack of anchoring. Metal edging lasts a long time, is easier to work with, and comes with stakes to anchor and scure it in the ground. (this is helpful for areas that are frequently mowed, and in the long run, avoids tripping hazards.)	\$58.00	14	\$812.00
Sand /ton	\$35.00	30	\$1,050.00
Debris Disposal /yard	\$25.00	4	\$100.00
Equipment Rental Dump Trailer for 2 Days	\$150.00	2	\$300.00
Equipment Rental Skid Steer for 2 days	\$350.00	2	\$700.00
Option 2: Poly Plastic Edging Includes connectors. no anchors	\$35.00	10	\$350.00

Option 3: Adding onto current wooden Edge 6"x6" cut to length, inclues screws, and other hardware needed.	\$200.00	1	\$200.00
<hr/>			
		Subtotal	5,132.00
		Tax	0.00
<hr/>			
	Estimate Total (USD)		\$5,132.00

Notes

All rentals are coming from McLean's in Kalkaska. Equipment is expensive, however, it'll save on labor, disposal, and delivery costs. Screened Sand from TWS.

Obviously the subtotal is not correct. The subtotal will need to be adjusted according to what edging option is chosen. I raised the labor amount to cover for all option possibilites.

Any time/material savings will be given back to the township.

Playground perimeter expansion

Legend



New Border
Expansion 3 ft in
each direction



MEMO

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 09/06/2022
Re: Hi Pray Park Playground Repairs

Kathryn Berry's playground inspection report is attached. Basically, the repairs consist of:

- Extend fall zone to 6 feet in all directions for both slides, as well as cut off bolts with too much thread showing. (This involves actual extension of 1' to 2" in some places, per the report, for all equipment.)
- Add a fall zone for the monkey bars and round brown climber.
- Add fall zone for the swings, replace axis point hooks, cut off bolt with too much thread showing
- Install signs indicating adult supervision required.
- Decals on each piece of equipment showing appropriate age is 5-12 years.
- Remove weeds in fall zones.

Currently, there are no funds allocated in the Recreation Fund to pay for Hi Pray Park playground upgrades. There was \$8,000 in the Recreation Fund budget as of 02/17/2022 for "enlarge playground area, remove/reinstall playground components that do not meet use zone requirements" and "purchase/install safety surfacing material." See attached budget detail for the 930 Facility Repairs/Maintenance and 970 Capital Expenditure line items. The bottom-line numbers for both of these accounts can be verified on the 3/21 proposed budget document or the revenue/expenditure report the board recently received.

Estimated cost of repairs:

- Melissa Melton, PRAC chair, is seeking a quote from a landscaper to remove the timbers and sod, install edging at the perimeter of the new fall zones, and add sand, but it is not available as of the time of this memo.
- A couple clevises for the swing axis points from Playset Parts will cost \$15.98, plus shipping.
- Cutting off of bolt threads will be done by a volunteer with a power tool.
- The required signs in aluminum will be \$100 from FastSigns.
- Decals will be approximately \$30.

The big question is how much will the landscaper charge. Until we receive that information, hopefully in advance of the 9/13 meeting, an appropriate motion would be:

To approve the amount of \$_____ to cover the cost of Hi Pray Park playground repairs.

###

PLAYGROUND INSPECTION CERTIFICATION SUMMARY
 State of Michigan – Department of Licensing and Regulatory Affairs
 Child Care Licensing Bureau

FACILITY

Facility Name "Hi" Pray Park		Facility Phone Number 231-267-5141	
Licensee Name Whitewater Township		License Number none Park	
Address 6075 Elk Lake Road		County Grand Traverse	
City Williamsburg		State MI	Zip Code 49690

APPROVALS – ALL pieces of equipment on the playground must be listed below. (Use page 2 if additional rows are needed.)

R 400.8170(11) requires playground equipment, use zones and surfacing in the outdoor play area to be inspected and approved by a certified playground safety inspector prior to issuance of an original provisional license or before using newly added equipment. If "Approved" is checked, the piece of equipment, including surfacing and use zones, has been approved under the Consumer Product Safety Commission's (CPSC) **2010 Edition** of the Handbook for Public Playground Safety. If "Not Approved" is checked, the piece of equipment, surfacing and/or use zones aren't approved under the CPSC's **2010 Edition** of the Handbook for Public Playground Safety. If "Not Applicable (NA)" is checked, the piece of equipment was not inspected. This includes equipment not required to be inspected such as residential climbing equipment for children under age 2 approved prior to January 2, 2014, non-climbing residential equipment, equipment the center is not using, or a natural playground area. If Not Approved or NA are checked, a comment must be included.

Approved	Not Approved	NA	Name of Piece of Equipment	Approved for Ages	Comments	Manufacturer (if known)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Slide Red Plastic	5-12 years	Fall zone needs to be extended to 6ft all directions Bolt need to be cut off	Burke
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Slide Metal yellow	5-12 years	Fall zone needs to be extended to 6ft all directions Bolts need to be cut off	Burke
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yellow Spinner Ball	5-12 years	Good fall zone	Burke

Has additional documentation been provided to the licensee such as a narrative report, photos, diagrams, etc.?

☐ Yes ☐ No

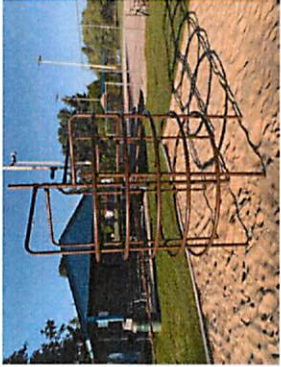
PLAYGROUND INSPECTOR INFORMATION

Name of Playground Inspector Kathryn Berry		Date of Inspection 8/23/2022	
Name of Company Independent contractor		Phone Number 810-691-3718	Email Address kberry2036@comcast.net kberry2036@gmail.com
Certification Number NC130535	Certifying Organization NPPS	Certification Expiration Date April 2024	
Signature Needs final inspection			Date

LARA is an equal opportunity employer/program.

Approved	Not Approved	NA	Name of Piece of Equipment	Approved for Ages	Comments	Manufacturer (if known)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Horizon monkey bars	5-12 years	fall zone needs to be added	unknown
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Round Brown Climber	5-12 years	fall zone needs to be added	unknown
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Wings	5-12 years	fall zone needs to be added axis point hooks need to be replaced, bolt need to be cut	unknown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

"Hi" Pray Park
Whitewater Township
6075 Elk Lake Road
Williamsburg, MI 49690
August 27, 2022





Currently this park is closed due to the necessary updates needed to promote a safer playground. The following issues were found to be concerns while inspecting.

- 1) The fall zone needs to be extended out by 1 ft to 2 ft in some places.
- 2) There are bolt under the slide and at the top axis point of the swings that need to be cut so only 2 threads are showing.
- 3) The hangers at the top of the swing axes points are deteriorated and need to be replaced.
- 4) Signs need to be added to the playground in total advising usage with adult supervision required.
- 5) Signs need to be added for age appropriateness of 5-12 years of age.
- 6) Fall zone has weeds in place that need to be removed.

Other than the above noted concerns the playground appears to be in good shape with no chipping paint a few newer pieces equipment mixed with a few older pieces of equipment all to be rated for children 5-12 years of age. However none of the equipment would be considered ADA as with the fall zone being sand this is very hard for a wheel chair to gain access and also the equipment itself would be hard for a handicapped child to maneuver and master.

When making assessments of playground equipment I use the Public Playground Safety Handbook 2010 to determine risk of the equipment. Although this is a snap shot in time and cannot completely insure a child not getting hurt while using the playground and supervision is the number one safety measure, this report will help you and your community have a safer place for children to use.

1)

5.3.10 Fall height and use zones not specified elsewhere

Most playground equipment belongs in one of the categories listed above. If it does not, the following general recommendations should be applied:

- The fall height of a piece of playground equipment is the distance between the highest designated playing surface and the protective surface beneath it.
- The use zone should extend a minimum of 6 feet in all directions from the perimeter of the equipment.
- The use zones of two stationary pieces of playground equipment that are positioned adjacent to one another may overlap if the adjacent designated play surfaces of each structure are no more than 30 inches above the protective surface and the equipment is at least 6 feet apart.
- If adjacent designated play surfaces on either structure exceed a height of 30 inches, the minimum distance between the structures should be 9 feet.

- Use zones should be free of obstacles

5.3.8.3.3 Use zone for single-axis swings – belt and full bucket

The use zone in front of and behind the swing should be greater than to the sides of such a swing since children may deliberately attempt to exit from a single-axis swing while it is in motion.

- The use zone for a belt swing should extend to the front and rear of a single-axis swing a minimum distance of twice the vertical distance from the pivot point and the top of the protective surface beneath it.
- The use zone for a full bucket swing should extend to the front and rear a minimum of twice the vertical distance from the top of the occupant's sitting surface to the pivot point.
- The use zone in front of and behind swings should never overlap with any other use zone.
- The use zone to the sides of a single-axis swing should extend a minimum of 6 feet from the perimeter of the swing. This 6-foot zone may overlap that of an adjacent swing structure or other playground equipment structure

2)

3.2 Entanglement and Impalement

Projections on playground equipment should not be able to entangle children's clothing nor should they be large enough to impale. To avoid this risk:

- The diameter of a projection should not increase in the direction away from the surrounding surface toward the exposed end
- Bolts should not expose more than two threads beyond the end of the nut.
- All hooks, such as S-hooks and C-hooks, should be closed (see also §5.3.8.1).

A hook is considered closed if there is no gap or space greater than 0.04 inches, about the thickness of a dime

3)

2.5.4 Paints and finishes

- Metals not inherently corrosion resistant should be painted, galvanized, or otherwise treated to prevent rust.
- The manufacturer should ensure that the users cannot ingest, inhale, or absorb potentially hazardous amounts of preservative chemicals or other treatments applied to the equipment as a result of contact with playground equipment.
- All paints and other similar finishes must meet the current CPSC regulation for lead in paint.
- Painted surfaces should be maintained to prevent corrosion and deterioration.
- Paint and other finishes should be maintained to prevent rusting of exposed metals and to minimize children playing with peeling paint and paint flakes.

4)

2.2.7 Supervision

The quality of the supervision depends on the quality of the supervisor's knowledge of safe play behavior. Playground designers should be aware of the type of supervision most likely for their given playground. Depending on the location and nature of the playground, the supervisors may be paid professionals (e.g., childcare, elementary school or park and recreation personnel), paid seasonal workers (e.g., college or high school students), volunteers (e.g., PTA members), or unpaid caregivers (e.g., parents) of the children playing in the playground. Parents and playground supervisors should be aware that not all playground equipment is appropriate for all children who may use the playground. Supervisors should look for posted signs indicating the appropriate age of the users and direct children to equipment appropriate for their age. Supervisors may also use the information in Table 1 to determine the suitability of the equipment for the children they are supervising. Toddlers and preschool-age children require more attentive supervision than older children; however, one should not rely on supervision alone to prevent injuries. Supervisors should understand the basics of playground safety such as:

- Checking for broken equipment and making sure children don't play on it.
- Checking for and removing unsafe modifications, especially ropes tied to equipment, before letting children play
- Checking for properly maintained protective surfacing.
- Making sure children are wearing foot wear

5)

2.2.6 Signage and/or labeling

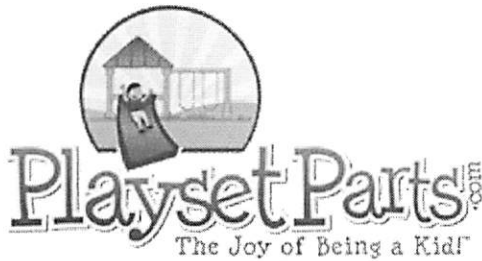
Although the intended user group should be obvious from the design and scale of equipment, signs and/or labels posted in the playground area or on the equipment should give some guidance to supervisors as to the age appropriateness of the equipment

6) Weeds and vegetation in the fall zone need to be removed as the roots hold the fall zone in place and makes it less resilient to absorb falls.

All the above issues are concerns however I would address the signage first, followed by the fixing the swing axes points and then the bolt cutting, finally doing the fall zone. The fall zone needs to be extended however the amount you have as long as children are being supervised this item will be ok for the time it will take to get fixed. however it is imperative all items are brought in compliant with the handbook.

Cheryl A. Goss

From: PlaysetParts.com <orders@playsetparts.com>
Sent: Tuesday, August 23, 2022 5:30 PM
To: clerk@whitewatertownship.org
Subject: Your PlaysetParts.com Order Confirmation (#64477)



Thanks for your order!

Order #64477



Double Clevis

SH-42
\$7.99 USD

Qty: 2 **\$15.98 USD**



**Basic Commercial Belt Swing
Seat with 8'6" Plastisol Chain**

S-024-G-G
Swing Color: Green, Chain Color: Green
\$82.99 USD

Qty: 1 **\$82.99 USD**



Hex Tool

SH-41
\$0.00 USD

Qty: 1 **\$0.00 USD**

Subtotal:	\$98.97 USD
Shipping:	\$18.99 USD
Sales Tax:	\$0.00 USD

Grand Total: **\$117.96 USD**
Payment Method: **Credit Card**
Shipping Method: **Flat Rate (Ground) for \$18.99 USD**

Shipping Address

Cheryl Goss
WHITEWATER TOWNSHIP
5777 VINTON RD
PO BOX 159
WILLIAMSBURG, MICHIGAN
49690
UNITED STATES
231 267-5141 EXT 24

Billing Address

Cheryl Goss
WHITEWATER TOWNSHIP
5777 VINTON RD
PO BOX 159
WILLIAMSBURG, MICHIGAN 49690
UNITED STATES
231 267-5141 EXT 24
CLERK@WHITEWATERTOWNSHIP.ORG

Order Comments

2022-08-23: Tax Exempt - \$7.08 refunded. KS Ship to the PO Box entered by karen

Shipping Lead Times

You will receive an automated email after your order ships out. Please check listed lead times for each product on your order before contacting us about your order status. Thank you!

[Check order status](#)

Have Questions?

Have questions about your order or our shipping times? Our Frequently Asked Questions page is a great resource for many common questions about ordering with us. If there's anything else we can help you with don't hesitate to contact us!



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www.playsetparts.com

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Safety Play, Inc.

Recreation Specialists

Site Audits, Inspection Tool Kits, Expert Testimony, Safety Manuals, Safety Classes, Planning & Design Services, Safety Labels

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PHONE; () - - PHONE; () - -

CONTACT; _____ CONTACT; _____

***Discounts; 5% off for 1,000-1,999 labels, 10% off for 2,000+ labels. Dealers inquire!**

☐ **SPANISH VERSIONS ONLY (use 2 separate forms if ordering both English & Spanish)**

Method of payment:

- ☐ Check enclosed (made payable to "Safety Play, Inc.") ☐ Bill me (Pre-approved accounts only)
- ☐ Purchase Order enclosed (Government agencies and pre-approved accounts only)
- ☐ **Charge my credit card¹** (V, M.C., AMEX, DISC.); Card # _____ Expiration date; _____
- ☐ **Send me an invoice from PayPal** to pay with my **credit card** (V, M.C., AMEX, DISC.) and send me a receipt.

SEE "HOW TO CALCULATE LABEL TYPE & QUANTITIES NEEDED" ON HOW TO ASSESS THE "MINIMUM" QUANTITY TO ORDER

QTY.	TITLE	UNIT PRICE	EXTENDED PRICE
	STRANGULATION WARNING LABEL	\$1.50 *	\$
	HOT SURFACE WARNING LABEL	\$1.50 *	\$
	SURFACING WARNING LABEL (version "A")	\$1.50 *	\$
	SURFACING WARNING LABEL (version "B")	\$1.50 *	\$
	ADULT SUPERVISION LABEL	\$1.50 * 4	\$ 6.00
	AGE GROUP LABEL; 6-23 MONTHS OF AGE	\$1.50 *	\$
	AGE GROUP LABEL; 2-5 YEARS OF AGE	\$1.50 *	\$
	AGE GROUP LABEL; 5-12 YEARS OF AGE	\$1.50 * 8	\$ 12.00
	AGE GROUP LABEL; 2-12 YEARS OF AGE	\$1.50 *	\$
	TOT SEAT AGE LABEL	\$1.50 *	\$
	SURFACING LEVEL MARKER LABEL	\$1.50 * 8	\$ 12.00

Shipping & Handling (USA(48 states), other destinations please call); \$ 30 .00

1-50 labels=\$10 *, 51-100=\$15.00, 101-300=\$20, 301-800=\$25, 801-1000=\$35,
1001-2000=\$55, >2000 call us.

***ADDITIONAL handling charge for orders less than 50 labels; \$8.00** \$ 8.0

SUBTOTAL \$

Florida sales tax (or tax exempt#) (not due if out of Florida or gov't. agency) \$/#

¹Credit card convenience fee (add 3%, i.e. subtotal times .03 for USA orders, 5% for all others) \$

GRAND TOTAL \$ 38.00

BUYER AGREES THAT PLACEMENT OF PLAYGROUND SAFETY LABELS MUST BE SEEN FROM ANY APPROACH TO THE EQUIPMENT, AND THAT SAFETY PLAY, INC. WILL NOT BE HELD LIABLE FOR ANY DAMAGES OR INJURIES WHATSOEVER. LABELS ARE SIMPLY TO HELP KEEP CHILDREN FROM GETTING HURT. THE UNDERSIGNED HEREBY CERTIFIES THAT HE/SHE IS AN AUTHORIZED AGENT AND THAT THE ITEMS TO BE PURCHASED WILL BE USED IN CONNECTION WITH THE AGENCY NAMED ABOVE AND THAT FUNDS WILL MOVE FROM SAME. AUTHORIZED SIGNATURE _____ DATE / /

☐ Please have a rep. call about inspection tool kits, expert testimony, and site audits.

SEND PAYMENT TO - Florida Office: 10460 Roosevelt Blvd., #295, St. Petersburg, FL 33716

Toll Free: (888)878-0244 • Phone & Fax: (727)522-0061

www.safetyplay.net safetyplay@mindspring.com

fastsigns.com/435

FOR REFERENCE ONLY: THIS IS THE INVOICE COPY
FROM SIGNS PURCHASED FOR WHITEWATER
TOWNSHIP PARK PLAYGROUND. WE WILL BE
DUPLICATING THIS FOR HI PRAY PLAYGROUND
SIGNAGE

Payment Terms: Cash Customer

Order Due Date: 9/20/2022

Created Date: 9/13/2022

DESCRIPTION: Playground Signage for Park

Bill To: Whitewater Township
PO Box 159
Williamsburg, MI 49690
US

Pickup At: FASTSIGNS
1420 Trade Centre Dr
Traverse City, MI 49696
US

Ordered By: Cheryl Goss
Email: clerk@whitewatertownship.org
Work Phone: (231) 267-5141 x 24
Tax ID: not required

Salesperson: Kim Koszyk
Email: 435@fastsigns.com
Entered By: Kim Koszyk

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Playground Rules	2	\$49.395	\$98.79
1.1	Aluminum .063 - Aluminum .063 Part Qty: 1 Width: 12.00" Height: 18.00" Sides: 1			
Subtotal:				\$98.79
Taxes:				\$0.00
Grand Total:				\$98.79
Amount Paid:				\$0.00
BALANCE DUE:				\$98.79

Signature: _____ **Date:** _____

Memo

To: Whitewater Township Board
From: Don Glenn, Trustee
cc: None
Date: June 26, 2022
Re: Whitewater Township park playground inspection

The subject playground park has been inspected and approved to be open for use by a State of Michigan approved Certified Playground Safety Inspector, Kathryn Berry, license #NC130535.

There are several significant items that will still need to be addressed and they are as follow:

1. The playground sand has numerous protrusions such as sticks, rocks and grass / weeds that need to be raked out to reduce the chance of injury in the safe fall zones;
2. Install a missing seat swing to the existing chains on the southernmost side of the swing structure. The Handbook for Public Playground Safety recommends that the seat should be made of lightweight rubber or plastic to help reduce the severity of impact injuries. Wood or metal swing seats should be avoided.
3. Add two poles and signs on opposite ends of the playground that message the following:
 - a. That adult supervision is required;
 - b. That playground equipment may be hot to play on and to check surface temperature before allowing children to play;
4. Add multiple decals approximately 2.5" by 2.5" to the following structures (see examples attached):
 - a. The blue parallel bar structures to be labeled as being for use by children 5–12 years old;
 - b. The swings to be labeled as being for use by children 5–12 years old;
 - c. The merry-go-round to be labeled for use by children 2–12 years old.
5. A shade area to be developed along the western boundary of the playground perimeter by planting at least two (2) trees. Temperatures of the merry-go-round and swing seats were measured at between 97.3 to 108 degrees by the playground inspector. These trees should be placed at least 9-feet away from any piece of playground equipment to allow for tree trunk growth.

An appropriate motion might be: "A motion to request that the Parks Administrator in collaboration with the Parks & Recreation Advisory Committee, implement the solutions listed above (#1 thru #5) no later than September 15, 2022, at a cost not to exceed \$2,000."

<https://www.safetyplay.net/signs.htm>



PLAYGROUND INSPECTION CERTIFICATION SUMMARY
 State of Michigan – Department of Licensing and Regulatory Affairs
 Child Care Licensing Bureau

FACILITY

Facility Name Whitewater Township Park		Facility Phone Number 231-267-5091	
Licensee Name N/A Contact person Don Glenn		License Number N/A	
Address 9500 Park Road		County Grand Traverse	
City Williamsburg	State MI	Zip Code 49690	

APPROVALS – ALL pieces of equipment on the playground must be listed below. (Use page 2 if additional rows are needed.)


R 400.8170(11) requires playground equipment, use zones and surfacing in the outdoor play area to be inspected and approved by a certified playground safety inspector prior to issuance of an original provisional license or before using newly added equipment. If "Approved" is checked, the piece of equipment, including surfacing and use zones, has been approved under the Consumer Product Safety Commission's (CPSC) **2010 Edition** of the Handbook for Public Playground Safety. If "Not Approved" is checked, the piece of equipment, surfacing and/or use zones aren't approved under the CPSC's **2010 Edition** of the Handbook for Public Playground Safety. If "Not Applicable (NA)" is checked, the piece of equipment was not inspected. This includes equipment not required to be inspected such as residential climbing equipment for children under age 2 approved prior to January 2, 2014, non-climbing residential equipment, equipment the center is not using, or a natural playground area. If Not Approved or NA are checked, a comment must be included.

Approved	Not Approved	NA	Name of Piece of Equipment	Approved for Ages	Comments	Manufacturer (if known)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Swings	2-12 years	Swing needs to be replace Good fall zone, remove debris	Commercial grade
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Merry-go-round	2-12years	Good fall zone, remove debris	Commercial grade
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Horizontal Bar/monkey bar	5-12 years	Good fall zone, remove debris	Commercial grade

Has additional documentation been provided to the licensee such as a narrative report, photos, diagrams, etc.?

☒ **Yes** ☐ **No**

PLAYGROUND INSPECTOR INFORMATION

Name of Playground Inspector Kathryn Berry		Date of Inspection 6/25/2022	
Name of Company Independent contractor		Phone Number 810-691-3718	Email Address Kberry2036@gmail.com
Certification Number NC130535	Certifying Organization NPPS		Certification Expiration Date April 2024
Signature 			Date 6/25/2022

LARA is an equal opportunity employer/program.

[illegible]

Whitewater Township Park
9500 Park Road
Williamsburg MI 49690
June 25, 2022



Panaramic View of Playground



Merry-go-round, in good shape no rust, the sun is on it for the entire day and it can get very warm, which could cause burns, signage needs to be added indicating to adult supervision to please check for hot base before letting children play. This equipment needs signage for 2-12 years of age.



Swings one was missing, which use to be a bucket swing, the age of the playground is 2-12 years of age although a bucket swing can be used for children up to 4 years of age, putting one on the playground would confuse the parents and imply that the playground is for younger children under 2. So the swing should be replaced with a regular belt swing. Swings need signage indicating for 2-12 years of age.



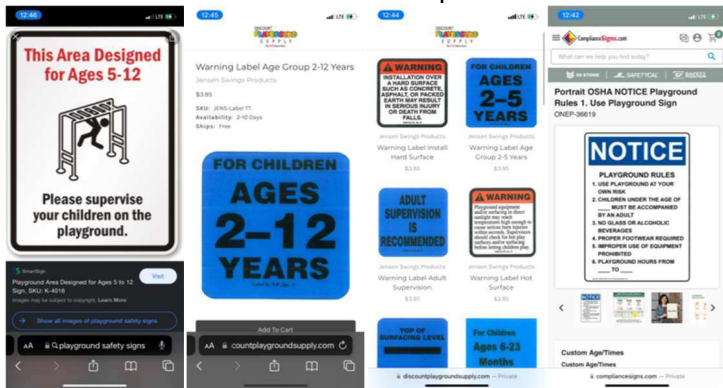
Parallel and monkey bars. The height of these are too high for children under 5 years of age so signage needs to be added indicating for children 5-12 years of age.



Picnic table

Depth of sand

Debris in the sand must be removed and raked regularly.



I have included some signs and web sites so you can order items to included in your updates.

Examples of Age Appropriate Equipment

For 2-5 years olds

- Climbers under 60" high
- Horizontal Ladders less than 60" high
- Merry-go-rounds
- Ramps
- Rung ladders
- Single file steps ladders
- Slides
- Spirals slides up to 360 degrees
- Spring rockers
- Stairways
- Swings -Belt

For 5-12 years

- Arch climbers
- Chains or cable walks
- Free standing climbing event with flexible parts
- Fulcrum seesaws
- Ladders -Horizontal, rung & step
- Overhead rings
- Merry-go-round
- Ramps
- Ring treks
- Slides
- Spiral Slides more than one degree turn
- Stairways
- Swings-Belt & rotating tire
- Track rides
- Vertical slide poles

ASSESSMENT FORM



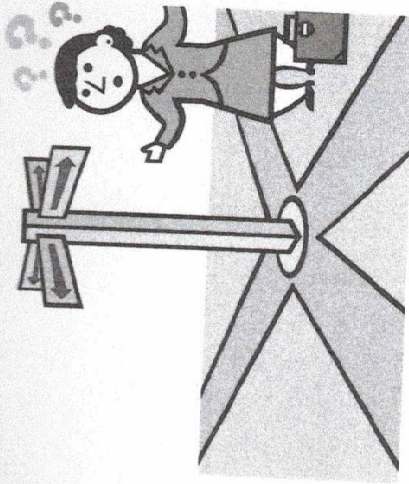
Inspection Services by Helman
Kathryn Berry
Inspector
kberry2036@comcast.net
2036 E Boatfield Ave
Burton Michigan 48529

  810-691-3718
Home Inspection
NPPS Playground Inspection

DIRECTIONS

This next section is the assessment. Answer each question based on what you observe at the time you are conducting the assessment. The organization and layout is as follows:

- Part 1: Physical Layout of the Play Environment
- Part 2: S.A.F.E. Factors of the Play Environment
- Part 3: Assessment of Play Components



The Assessment Form is divided into four sections.

Section 1	Section 2	Section 3	Section 4
Question	Explanation	Answer	Personal Notes

Section 1 is the question.

Section 2 is the explanation for the question.

Section 3 is the answer you give for the question.

Section 4 is a place for any notes that you need to take while assessing.

Note: Marking Yes means that all equipment/play areas referred to in the questions meet guidelines.

Please describe in personal notes any answers not in compliance as indicated by a No.

At the end of each page, you can fill in the date and your initials.

PART I: PHYSICAL LAYOUT OF PLAY ENVIRONMENTS

1. Name of Center Whitewater Park
2. How many separate play areas are located at this center? 1
3. What are the ages of children that use these play areas? Play Area #1 2-12 Ages 2-12 Play Area #2 3-4 Ages 3-4 Play Area #3 3-4 Ages 3-4
For example, 2 year olds: 3-4 year olds: school-age children

Note: If more than one play area is present, use a separate form for each site.

Question	Explanation	Answer	Personal Notes
1. Is public equipment or home equipment present? (You may have to ask the Director for a copy of the order form to determine if the equipment is for public use or home use. Home equipment should not be used in public child care centers).	<p>*Public equipment is different from home playground equipment.</p> <p>*Public equipment meets ASTM 1487. The imprint can usually be found on the bottom or back of slides.</p> <p>*Home equipment is for home use. Examples include plastic equipment from Little Tikes, Rainbow, equipment from Walmart, Lowes, etc.)</p>	<input checked="" type="checkbox"/> Public Use <input type="checkbox"/> Home Use	
2. Does the arrangement of the play equipment and environment appear to be planned?	The development of an appropriate play area takes careful planning. Having a careful plan in place will help prevent problems.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
3. Is the location of the play area protected by distance (at least six feet from the edge of the use zone) or fencing from cars or other motorized hazards?	A form of barrier, such as fencing, a hedge, or plants (at least 4 feet high) should be provided around the play area to restrain the children (NHSPP, 5.169).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. If a fence is present, is it constructed to discourage children from climbing on it?	The fencing shall be constructed to discourage climbing (NHSPP, 5.178).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
4a. If a fence is present, are the fence openings less than 3.5 inches?	The openings in the fence shall be less than 3.5 inches (NHSPP, 5.178).	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Question	Explanation	Answer	Personal Notes
5. Is the playground located more than 30 feet from electrical transformers; high-voltage power lines; electrical substations; air-conditioner units; railroad tracks; source of toxic fumes?	The playground site shall be free of hazards and more than 30 feet from hazards such as the following: electrical transformers; high-voltage power lines; electrical substations; air-conditioner units; railroad tracks; and sources of toxic fumes (NHSPS, 5.169).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
6. Is there a buffer area between the play structure(s) and other play zones such as, tricycle paths, sand/water play, ball activities, etc.?	Equipment shall be situated so that the clearance space allocated to one piece of equipment does not interfere with another piece of equipment (NHSPS, 5.174).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
7. Are equipment pieces arranged in such a manner that children will not run into each other when they get on and off the equipment?	All equipment shall be arranged so that children playing on one piece of equipment will not interfere with children playing on or running to another piece of equipment (NHSPS, 5.174).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
8. Are swings located away from other pieces of playground equipment?	Moving equipment, such as swings, should be located toward a corner, side, or edge of the play area (CPSC, 6.2).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
9. Is shade provided?	Sunlit areas and shaded areas shall be provided by means of open space and tree plantings or other cover in outdoor spaces (NHSPS, 5.177).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9a. If shade is provided, does it provide enough protection throughout the day?	Exposure to sun is needed, but children must be protected from excessive exposure. It is estimated that 80% of a person's lifetime sun damage occurs before the age of 18 (NHSPS, 5.177).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Temp. Ranged 97.5-138° On merry-go-round and swing slings

PART II: SAFE FACTORS OF PLAY ENVIRONMENTS

SECTION A: "S" is for Supervision

Question	Explanation	Answer	Personal Notes
1. What time of day did you perform this assessment?	Please record the time you started this assessment.	10:30 AM Sunny day 8/10	
2. Were children playing on the equipment at the time of the assessment?	It is important to document if children were present during this assessment.	Yes <input checked="" type="checkbox"/> No	
2a. If yes, were adult supervisors present?	Children should always be supervised when playing on playground equipment (NHSPS, 5.085).	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2b. If yes, number of children and adults present?	The child:staff ratio for each age group shall be the same as NAEYC recommendations (NHSPS, 1.002).	Children <input type="checkbox"/> Adults	
2c. If yes, in your opinion were adults actively supervising children?	Active supervision requires the supervisor to move through the play environment to monitor activity.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3. Can children be easily viewed when playing on the equipment by walking around?	The outdoor play area shall be arranged so all areas are visible to the staff at all times (NHSPS, 5.168).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	
4. Do enclosed spaces (crawl spaces, boxed areas, tunnels) have small openings or clear plastic to enable a supervisor to see if a child is inside?	Children need to be visible to the supervisor.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
5. Is there signage for supervision?	Signs help to inform the public of the need for supervision (CPSC, 6.3).	Yes <input checked="" type="checkbox"/> No	Could add signs on age appropriateness

SECTION B: "A" is for Age Appropriate Design

Question	Explanation	Answer	Personal Notes
1. Who is the playground area intended for?	Playgrounds should be separated for children ages 0-2, 2-5, and 5-12.	2-12 yrs	Younger need adult supervision
1a. If intended for 0-5 or 0-12, is there a clear separation of equipment for 0-2 year olds, 2-5 year olds, and 5-12 year olds?	Preschool is defined as children ages 2-5 and school-age refers to children 5-12 (CPSC, 1).	Yes No <input checked="" type="checkbox"/> N/A	
1b. If yes, is there label/signage to indicate which equipment pieces are appropriate for which age group?	Equipment should have labels to help supervisors select age appropriate equipment for children.	Yes No N/A	
2. Are platforms designed to allow children to change directions for getting off of the structure?	Children need space to turn around on elevated platforms if they decide they do not want to slide or climb down equipment.	Yes No <input checked="" type="checkbox"/> N/A	
3. Are there guardrails or protective barriers designed to prevent children from jumping off?	An elevated surface that is more than 20 inches above the protective surfacing should have a guardrail or protective barrier to prevent falls (CPSC, 11.3).	Yes No <input checked="" type="checkbox"/> N/A	
4. Are equipment pieces designed to prevent children from easily climbing outside of the equipment to heights over 3 feet?	Barriers should be designed to prevent intentional attempts by children seeking to defeat the barrier either by climbing over or through the barrier (CPSC, 11.2).	Yes No	Climbing - only intended use is for climb outside

SECTION C: "F" is for Falls to Surface

Question	Explanation	Answer	Personal Notes
1. What type of surfacing material is present?	Record the type of surfacing material. <u>Loose Fill Materials:</u> Wood fiber, shredded rubber, sand, and pea gravel. <u>Unitary Materials:</u> poured-in-place rubber and rubber tiles.	Sand	Should be raked to remove stones, vegetation and branches other protrusion hazards
2. Are the materials appropriate?	<u>Appropriate:</u> Wood fiber, shredded rubber, wood chips, pea gravel, sand, rubber tiles, and poured-in-place rubber. <u>Not appropriate:</u> asphalt, dirt, grass, and concrete (CPSC, 4.5).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3. Is there proper surfacing within the use zones for stationary equipment?	Use zones for stationary equipment should extend 6 feet in all directions (CPSC, 5.1.1).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No N/A	
4. Is there proper surfacing within the use zones for slides?	The use zone in front of the exit of a slide should extend a minimum distance of the height of the slide plus 4 feet. (CPSC, 5.1.2).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
5. Is there proper surfacing within the use zones for swings?	For swings, the use zone is twice the height of the swing beam in front and back (CPSC, 5.1.3).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No N/A	
6. Is there proper surfacing within the use zones for tire swings?	For tire swings, the use zone is 6 feet plus the length of the chain (CPSC, 5.1.4).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
7. Is there proper surfacing within the use zones for bucket swings?	For bucket swings, the use zone is twice the length of the swing chain in front and in back of the structure (CPSC, 5.1.3).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	

If loose fill materials are present, proceed with #8-10. If unitary surfacing is present, proceed to #11.

Question	Explanation	Answer	Personal Notes
8. What is the height of the highest platform on the playground equipment?	Measure in 3 different places. Record the measurement in feet. For elevated platforms, the place to measure from is the platform. For climbers, the place to measure from is the maximum height of the structure (CPSC, 4.3).	Measure #1 <u>69"</u> ft Measure #2 <u>13 1/2"</u> ft Measure #3 _____ ft	Bars - monkey - many go round
9. What is the depth of the loose fill material?	Record in inches the depth of the materials.	Measure #1 <u>18"</u> in Measure #2 _____ in Measure #3 _____ in	at least
10. Is the surface material at the proper depth?	Use attached chart to answer this question	Measure #1 <u>X</u> yes ___ no Measure #2 ___ yes ___ no Measure #3 ___ yes ___ no	

HEIGHT OF EQUIPMENT	PEA GRAVEL			SAND			WOOD CHIPS			SHREDDED RUBBER			ENGINEERED WOOD FIBER			POURED IN PLACE			RUBBER MATS/TILES		
	6"	9"	12"	6"	9"	12"	6"	9"	12"	6"	9"	12"	6"	9"	12"	1"	2"	3"	1"	2"	3"
1'	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
2'	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
3'	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
4'	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
5'	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
6'	N	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	N	N	Y
7'	N	N	N	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	N	N	Y
8'	N	N	N	Y	Y	Y	N	Y	Y	Y	Y	Y	N	Y	Y	N	Y	Y	N	N	Y

Example:
If the equipment is 6 feet in height (use left column) and the surface is sand (use top column), the material must be at a depth of 6 inches.

*Based on depth test results conducted by NPPS or manufacturers' literature. Note that the loose-fill results are based on materials tested in a compressed state.

Y = YES, it did meet CPSC recommendations for this critical height.
N = NO, it did not meet CPSC recommendations for this critical height

Surface Maintenance

Question	Explanation	Answer	Personal Notes
11. Are concrete footings covered with suitable materials?	All anchoring devices for playground equipment, such as concrete footings or horizontal bars at the bottom of flexible climbers, should be installed below ground level (CPSC, 9.7). Concrete footers shall be at least 6 inches below ground surface (NHSPS, 5.181).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
12. Is the surface free from foreign objects?	Foreign objects include items such as glass, metal, toys, grass/weeds, soda cans, trash, etc.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	lots of branches stones and other flunk
13. Are the materials free of water puddles, snow, or poor drainage?	Standing water is an indication of poor drainage.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
14. Are the equipment and surfacing materials free of animal feces?	Animal feces are a sign of contamination.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Unitary Surface Only 15. Are poured-in-place surfaces and synthetic tiles firmly attached to the underlying surface?	Look for stability of mats and tiles and worn areas for unitary surfaces.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	

SECTION D: "E" is for Equipment Maintenance

Question	Explanation	Answer	Personal Notes
1. Is the equipment free from broken parts?	There should be no broken components on the equipment (CPSC, 7.2).	Yes <u>X</u> No	Swing is missing
1a. If no, name the broken parts:	Broken parts of playground equipment could include: swing seats, balance beams, handholds, spring rockers, activity panels, etc.	Swing missing	
2. Is the equipment free from missing parts (i.e. swing seats, steps, rungs, etc.)?	There are no missing components on the equipment (CPSC, 7.2).	<u>X</u> Yes No	
2a. If no, name the missing parts:	Missing pieces of playground equipment could include: triangle rings, swing seats, steering wheels, activity panels, etc.		
3. Is the equipment free of protruding bolts or fixtures?	No protrusion should extend beyond the face of any of the 2 threads (CPSC, 9.2).	<u>X</u> Yes No	
3a. If no, name the part with the protruding bolts or fixtures:	Protruding bolts could be exposed under slides, around spring rockers, or any place where equipment is connected.		

Question	Explanation	Answer	Personal Notes
4. Are equipment pieces free from noticeable gaps that can entangle drawstrings or entrap body parts?	Protrusions or projections on playground equipment should not be capable of entangling children's clothing, because such entanglement can cause death by strangulation (CPSC, 9.2).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4a. If no, name the part with the noticeable gap?	Noticeable gaps can be found at the entrance of slides and where equipment is connected.		
5. Are equipment pieces free of places where head entrapment can occur?	Spacing that is greater than 3.5 inches and less than 9 inches is a head entrapment (CPSC, 9.6).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
5a. If no, name the part where the head entrapments occur?	Head entrapments can be found in guardrails, protective barriers, platform decks, and other elevated components.		
6. Is metal equipment free from rust?	The equipment should have no rust (CPSC, 7.2).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> No metal equipment present (go to #7)	
6a. If no, name the pieces where rust occurs:	Rust is commonly found on swing chains, nuts, and bolts.		
7. Is wooden equipment free from splinters?	Wood parts should be smooth and free from splinters. All corners, metal and wood, should be rounded (CPSC, 9.1).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No wooden equipment present (go to #8)	
7a. If no, name the pieces where splinters occur:	Splinters would be found on support beams and other pieces that are constructed from wood.		
8. Is plastic equipment free from cracks or holes?	The equipment should have no cracks or holes (CPSC, 7.2).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> No plastic equipment present (next page)	
8a. If no, name the pieces where cracks and holes occur:	Cracks and holes are commonly found in slides, play panels, steering wheels, and play houses.		

PART III: ASSESSMENT OF EACH COMPONENT

Swings

3 Number of Swings Present (If no swings are present, go to Slides)

Note: Marking Yes means all swing structures meet guidelines.

Please describe in personal notes any swings not in compliance as indicated by a No.

Question	Explanation	Answer	Personal Notes
1. Are there 1 to 2 swing seat(s) per bay?	It is recommended that no more than 2 single-axis swings be hung in each bay of the supporting structure (CPSC, 12.6.2)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	One missing swing
2. Are seats made of soft materials?	Wood or metal swing seats are not recommended. Lightweight rubber or plastic swing seats are preferred (CPSC, 12.6.2).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3. Is the playground free of animal figure swings, rope swings, and trapeze bars present?	Animal swings, multiple occupancy swings, rope swings, and trapeze bars are not recommended for public playgrounds (CPSC, 12.6.5).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. Are the to-fro swings at least 12 inches between the seat and the surface?	The vertical distance from the underside of the occupied swing seat to the surfacing should be at least 12 inches for to-fro swings (CPSC, 12.6).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Are the bucket swings at least 24 inches between the bucket swing seat and the surface?	The vertical distance from the underside of the occupied bucket swing seat to the surfacing should be at least 24 inches (CPSC, 12.6).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
6. Are the swing chains free from being worn?	Inspect individual connections on swing chains.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
7. Are nuts and bolts tight?	All fasteners, connectors, and covering devices should not loosen or be removable without the use of tools (CPSC, 8.2)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
8. Are S-hooks completely closed so that a dime cannot be inserted into the S-hook?	A S-hook is considered closed if there is no gap or space greater than .04 inches. The gap should not admit a dime (CPSC, 12.6.1).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
9. Is there proper drainage for the tire swing?	Drainage holes should be provided in the underside of the tire (CPSC, 12.6.4).	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Slides

Note: Marking Yes means all slide structures meet guidelines.

Please describe in personal notes any slides not in compliance as indicated by a No.

0 Number of Slides Present (If no slides are present, go to Climbing Structures)

Question	Explanation	Answer	Personal Notes
1. Is there no space or gap between the platform and the start of the slide chute?	Slides should not have any spaces or gaps between the platform and the start of the chute (CPSC, 12.4.3).	Yes No	
2. Are the sides of slide at least 4 inches high?	Straight slides with flat open chutes should have sides with a 4 inch minimum height extending along both sides of the chute for the entire length of the inclined sliding surface (CPSC, 12.4.4).	Yes No	
3. For slides that are higher than 4 feet, are the exit heights between 7 and 15 inches above the protective surfacing?	The exit region should be essentially horizontal and parallel to the ground and have no more than 11 inches above the protective surfacing (CPSC, 12.4.5).	Yes No N/A	
4. For slides that are less than 4 feet, are the exit heights less than 11 inches above the protective surfacing?	The exit region should be essentially horizontal and parallel to the ground and have between 7 to 15 inches above the protective surfacing (CPSC, 12.4.5).	Yes No N/A	
5. Do slides provide adequate space at the top to allow children to change directions when getting off of the slides?	All slides should be provided with a platform with sufficient length to facilitate the transition from standing to sitting at the top of the inclined sliding surface. For a free standing slide, it is recommended that the platform have a minimum length of at least 22 inches.	Yes No	
6. Are slides free from sharp points?	There should be no sharp points on slides. Metal edges on the exit end and the sides along a slide bed can result in serious lacerations if protective measures are not taken (CPSC, 9.1).	Yes No	

Climbing Structures

Note: Marking Yes means all climbing structures and balance beams meet guidelines.

Please describe in personal notes any equipment not in compliance as indicated by a No.

2 Number of Climbing Structures Present (If no Climbing Structures are present, go to Balance Beam)

Question	Explanation	Answer	Personal Notes
1. Do handholds stay in place when grasped?	Hand supports should provide for the transition between the top of the access and the platform (CPSC, 10.4). They should be stable.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2. Is equipment free of sharp edges, splinters, or rough surfaces?	Wood parts should be smooth and free from splinters. All corners, metal and wood, should be rounded (CPSC, 9.1).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
3. Are nuts, bolts, and screws recessed, covered, or sanded smooth?	No protrusion should extend beyond the face of any of the 2 threads (CPSC, 9.2).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
4. Are nuts and bolts tight?	All fasteners, connectors, and covering devices should not loosen or be removable without the use of tools (CPSC, 8.2)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Balance Beam

0 Number of Balance Beams Present (If no Balance Beams are present, go to Spring Rocking Equipment)

Question	Explanation	Answer	Personal Notes
1. Are the balance beams less than 12 inches high?	Balance beams should be no higher than 12 inches for preschool-age children (CPSC, 12.1.8).	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2. Are the balance beams free from rough edges, splinters, or rough surfaces?	Wood parts should be smooth and free from splinters. All corners, metal and wood, should be rounded (CPSC, 9.1).	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Are the balance beams free from corrosion or visible rotting?	Wood should either be naturally rot-and insect-resistant or treated to avoid such deterioration (CPSC, 8.1).	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Spring Rocking Equipment

Note: Marking Yes means all spring rocking equipment and sandboxes meet guidelines.

Please describe in personal notes any equipment not in compliance as indicated by a No.

Q Number of Spring Rocking Equipment Present (If no Spring Rocking Equipment is present, go to Sandboxes)

Question	Explanation	Answer	Personal Notes
1. Are the springs of the rocking equipment free from pinching a child's hand or feet?	The springs of rocking equipment should minimize the possibility of children pinching their hands or their feet between coils or between the spring and a part of the rocker (CPSC, 12.5).	Yes No	
2. Are handgrips provided for each user?	Each seating position should be equipped with handgrips and footrests (CPSC, 12.5).	Yes No (skip #3)	
2a. Are the handgrips protected so that they can not create a protrusion?	There should be only 2 ½ threads extending beyond the nut (CPSC, 9.2).	Yes No	
3. Do all metal edges have rolled edging or rounded caps?	All corners, metal and wood, should be rounded (CPSC, 9.1).	Yes No	

Sandbox

Q Number of Sandboxes Present (If no Sandbox is present, go to Equipment Not Recommended for Child Care Centers)

1. Is the sand box located away from the playground equipment?	Sandboxes should be located away from playground equipment and other toys.	Yes No	
2. Does the sand box allow for drainage?	Sandboxes shall be constructed to permit drainage (NHSPS, 5.180).	Yes No	
3. When the sand box is not in use, is it covered with a lid or other covering?	Sandboxes shall be covered with a lid or other covering when they are not in use (NHSPS, 5.180).	Yes No	
4. Is the sand box free of foreign objects?	Replace sand as often as necessary to keep it sufficiently clean to prevent the transmission of disease to children and free of foreign material that could cause injury (NHSPS, 5.180).	Yes No	

Note: Marking Yes means all play panels and steering wheels meet guidelines.

Please describe in personal notes any equipment not in compliance as indicated by a No.

Play Panels

0 Number of Play Panels Present (If no Play Panels are present, go to Steering Wheels)

Question	Explanation	Answer	Personal Notes
1. Are all the components of the play panel working?	All fasteners, connectors, and covering devices should not loosen or be removable without the use of tools (CPSC, 8.2).	Yes ____ No ____	
2. Are the play panels free of pinch, crush, and shear points?	There should be no accessible pinch, crush, or shearing points on the play panels (CPSC, 9.5).	Yes ____ No ____	
3. Are the play panels free of head and neck entrapments?	Spacing that is greater than 3.5 inches and less than 9 inches is a head entrapment (CPSC, 9.6).	Yes ____ No ____	

Steering Wheels

0 Number of Steering Wheels (If no Steering Wheels are present, go to Equipment Not Recommended for Child Care Centers)

1. Are the steering wheels completely enclosed?	It is recommended that steering wheels be completely enclosed (NPPS).	Yes ____ No ____	
2. Are the steering wheels free of pinch, crush, and shear points?	There should be no accessible pinch, crush, or shearing points on the steering wheels (CPSC, 9.5).	Yes ____ No ____	
3. Is the center of the steering wheel protected so that it can not create a protrusion?	Protrusions should not extend beyond the face of any of the 2 threads (CPSC, 9.2).	Yes ____ No ____	

Equipment not recommended for child care centers

Question	Explanation	Answer	Personal Notes
1. Are these pieces present at the playground?	These items are not recommended for preschool-age children (CPSC, 6.3).	<p>Secsaws _____ Yes</p> <p>Sliding Poles _____ Yes</p> <p>Chain or Cable Walks _____ Yes</p> <p>Track Rides _____ Yes</p> <p>Parallel Bars _____ Yes</p> <p>X Cement Crawl Tubes _____ Yes</p> <p>Long Spiral Slides _____ Yes</p> <p>Log Rolls _____ Yes</p> <p>Free Standing Climbing Events with Flexible Components _____ Yes</p> <p>Free Standing Arch Climbers _____ Yes</p> <p>Overhead Rings _____ Yes</p>	<p>Should be marked for 5-12 years</p> <p>Smaller children don't have upper body strength to make or adult supervision to help-</p>

Battle Creek Natural Area

Whitewater Township

ELK LAKE

NE RD

MIAMI BEACH RD

AYERS RD

P

SKEGEMOG POINT RD

LOSSIE RD

BATTLE CREEK

MABEL CREEK

P

Parking



Roads



Battle Creek Trail



Rivers



Lossie Road Nature Trail



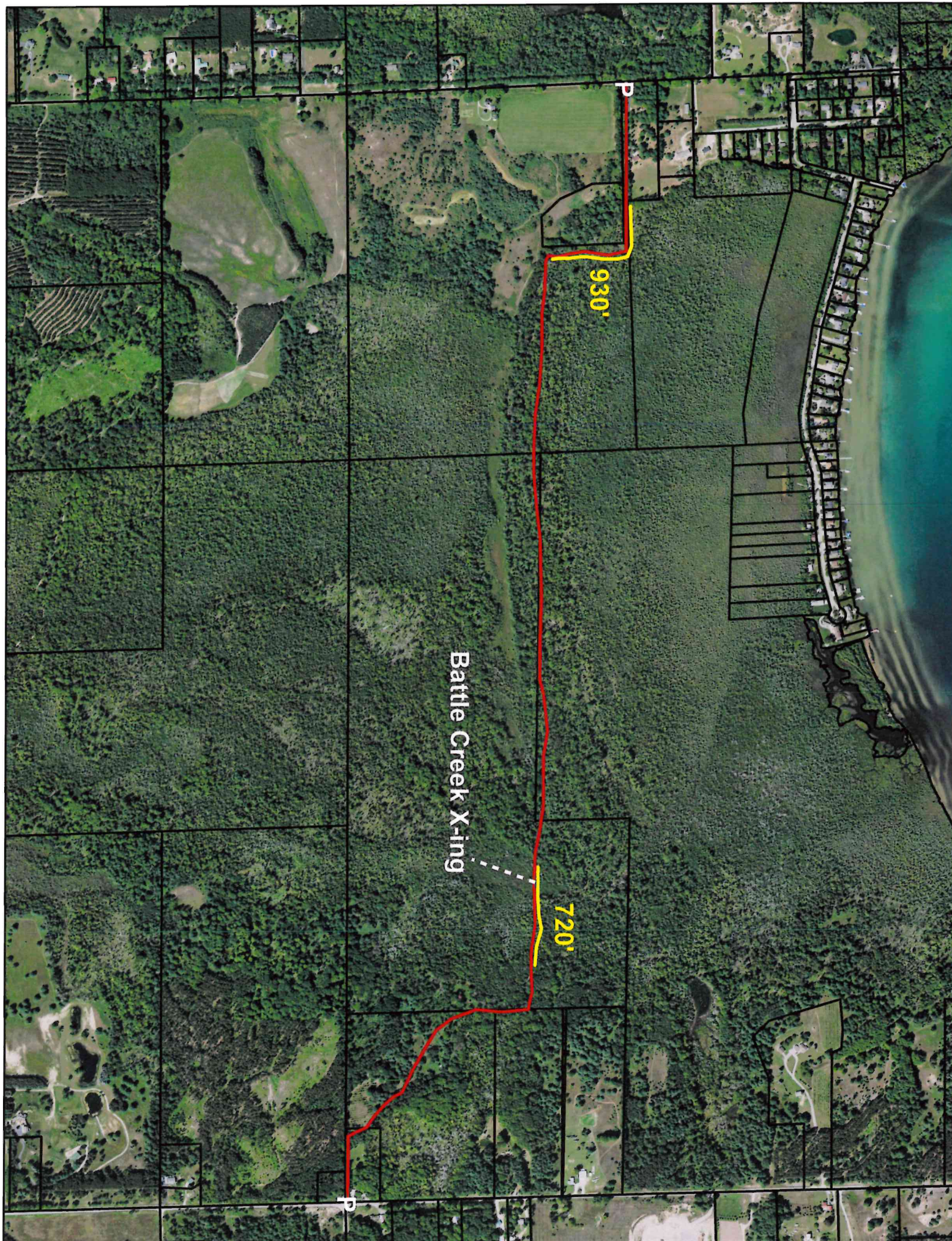
Lakes



Battle Creek Natural Area

0 750 1,500 3,000 Feet







Mei Melton <mammelton@gmail.com>

Lossie Trail Non-Motorized vehicle trail - Board Meeting Feedback

1 message

Linda Slopsema <lindaslopsema@gmail.com>

Tue, Sep 13, 2022 at 11:09 AM

To: Tom Cosgrove <tac9414447@gmail.com>, Linda Slopsema <lindaslopsema@gmail.com>, Brandon Hubbell <brandon@gtfruit.com>, Melissa Melton <mammelton@gmail.com>, Fran Butler <frannib4491@gmail.com>

Per the feedback to proceed with Lossie Trail project proposals as a non-motorized trail from the board meeting today, I am providing the following information that we discussed last night with respect to used dock sections which may be useful in traversing the wet area of the trail:

26 SECTIONS OF USED BROCK DOCK - NORTH SHORE DOCK

CONTACT: KOREN 231-392-4238

SIZE: 4' WIDE X 10' LONG

PRICE: \$100 PER SECTION (\$50 DISCOUNT)

AVAILABILITY: IMMEDIATE TO ANY PURCHASER

I am not able to followup on this with North Shore Dock in the next 3 weeks due to other commitments.

Please include this email in the packet for the regular PRAC meeting in October

thank you

Linda Slopsema

lindaslopsema@gmail.com

517-614-4887 (cell)

LOSSIE ROAD – TRAIL OPTIONS

Estimate Date: 10/7/22

By: Steve Largent

Spring 2023

Note: These estimates are for budgeting purposes only and based on a rough estimate of 1,650 feet of trail that would need either crushed concrete or boardwalk. Actual costs will vary. The District only charges for actual costs.

1,650' x 8' with average depth of 1-foot = 490 cubic yards/ 685 tons

Crushed Concrete Option (\$18.60/ton Material + \$14.73/ton Delv.) = \$23,000

Road Gravel Option (\$14.80/ton Material + \$14.73/ton Delv.) = \$20,378

Equipment Time – Skid Steer & Loader for a month = \$10,000

Miscellaneous (Permits, Filter Fabric, Fuel costs, etc...) = \$4,500

GTCD Labor - 360 hours (trail only) = \$18,000

Crushed Concrete Total = \$55,500 + 10% contingency = \$61,050

Road Gravel Total = \$ 52,878 + 10% contingency = \$58,167

Note: Delivery was figured using a lead only that carries 30 ton/load. Both a lead and a pup can carry 50 ton/load but is more difficult to access the site with.

15" x 20' CMP = \$400 x 3 = \$1,200

Treated Wood Boardwalk Option 1,650 x 5' wide:

Material = \$48,000

Labor (based on 25'/day) = \$79,200

Total = \$127,200 + \$12,720 10% contingency = \$139,920

Either Option:

Battle Creek Footbridge 24'x5' = \$8,000

Whitewater Township Parks and Recreation Advisory Committee

Bylaws

The following rules of procedure are hereby adopted for the Whitewater Township Parks and Recreation Advisory Committee to facilitate the performance of its duties as outlined by the Whitewater Township Board of Trustees and General Ordinance No. 48.

SECTION 1: Membership

- A. Membership Size** The Parks and Recreation Advisory Board shall consist of five (5) members.
- B. Membership Terms of Office** Members are appointed by the Whitewater Township Board of Trustees for staggered three year terms and expire on December 31. Members are expected to serve until their term expires and a successor has been appointed as provided above.
- C. Membership Departure** Members who are unable or unwilling to serve the entire terms for which they were appointed or who do not wish to be considered for reappointment shall provide sixty (60) days advance written notice of that fact to the Whitewater Township Board of Trustees so that a successor may be appointed and approved in a timely manner that does not require the Committee to function with less than the five (5) members provided.
- D. Membership Qualification** All members shall be either qualified electors of the Township of Whitewater or a property owner within the Township.
- E. Liaisons** The Township Parks and Recreation Administrator (including agents or consultants) shall have the ability to participate in discussions of the Committee during their meetings.

Section 2: Officers

- A. Selection and Tenure** At the first regular meeting each January, the Parks and Recreation Advisory Committee shall select a Chairperson and Vice Chairperson. A recording secretary will be provided by the Township Board of Trustees. All officers shall serve a term of one year, and shall be eligible for re-election for consecutive terms for the same office. The newly elected officers shall assume their responsibilities at the next regular meeting. If due to unforeseen circumstances, the Parks and Recreation Advisory Committee is unable to elect officers at the January meeting, those officers whose terms as officers have expired and who remain as active members of the Parks and Recreation Advisory Committee shall continue their services as officers until elections are held.

- B. Chairperson** The chairperson shall prepare the agenda for the meetings with assistance from the Park and Recreation Administrator and shall preside at all meetings and perform such other duties as may be ordered by the Township Board of Trustees.
- C. Vice Chairperson** The Vice Chairperson shall act in the capacity of the chairperson in his/her absence.
- D. Recording Secretary** The Recording Secretary will be appointed by the Township Board to record the discussions, recommendations and actions taken by the Committee. The Park and Recreation Administrator may be appointed to this position by the Township Board of Trustees.

SECTION 3: Meetings

The business of the Parks and Recreation Advisory Committee shall be conducted at a public meeting held in compliance with the Open Meetings Act.

- A. Regular Meetings** Meetings of the Parks and Recreation Advisory Committee shall be held on the second Monday of each month. All meetings shall take place at Whitewater Township Hall, 5777 Vinton Road, Williamsburg, MI 49690 at 7:00 P.M. When a regular meeting falls on a legal holiday or upon a day resulting in a conflict, the Parks and Recreation Advisory Committee shall, if possible select a suitable alternate meeting date in the same month as the originally scheduled meeting. If a meeting is to be held at a location other than the Township Hall, notice shall be posted at the Township Hall and on the Township website.

Notice of regular Parks and Recreation Advisory Committee meetings shall be posted at the Township Hall each year in accordance with the Open Meetings Act and on the Township website.

- B. Special Meetings** Special meetings may be called by the Chairperson or upon written request to the Parks and Recreation Administrator by at least two members of the Parks and Recreation Advisory Committee. Notice of special meetings shall be given to the members of the Parks and Recreation Advisory Committee at least 48 hours prior to the meeting. Such notice shall state the purpose, time and location of the special meeting and shall be posted at the Township Hall and on the Township website in accordance with the Open Meetings Act.
- C. Agenda** The chairperson shall be responsible for preparing a tentative agenda, with the assistance of the Park & Recreation Administrator, for Parks and Recreation Advisory Committee meetings. The agenda may be modified by quorum of the Committee. In the instance of a special meeting, the agenda may be modified only with all members present at the meeting and in agreement.
- D. Quorum** Three (3) members of the Parks and Recreation Advisory Committee shall constitute a quorum for transacting business.
- E. Voting** Actions or motions placed before the Parks and Recreation Advisory Committee may be adopted by a majority vote of the members present and voting, as long as a quorum is present. Voting shall be by voice vote; a roll call vote shall be required if requested by any Committee member or directed by the Chairperson. Except in the case

of conflict of interest, all Parks and Recreation Advisory Committee members, including the Chairperson shall vote on all matters.

- F. Public Records** All meetings, minutes, records, documents, correspondence and other materials of the Parks and Recreation Advisory Committee shall be open to public inspection in accordance with the Freedom of Information Act, except as may otherwise be provided by law.
- G. Parliamentary Procedure** Parliamentary procedure in Parks and Recreation Advisory Committee meetings shall be governed by Roberts Rules of Order.

SECTION 4: Duties of the Parks and Recreation Advisory Committee

The Parks and Recreation Advisory Committee shall perform the following duties:

- A.** Prepare, review and update a Recreation Plan as a guide for development of recreation areas within the Township's jurisdiction.
- B.** Prepare an annual report to the Township Board of Trustees of the Parks and Recreation Advisory Committee's operations and the status of planning activities, including recommendations regarding actions by the Township Board related to parks and recreation.
- C.** Perform other duties and responsibilities or respond as requested by any Township Board or Commission.

SECTION 5: Absences and Removals

- A.** To be excused, members of the Committee shall notify the Parks and Recreation Advisory Committee Chairperson or the Parks and Recreation Administrator when they intend to be absent from a meeting. Failure to make this notification prior to the meeting shall result in an unexcused absence.
- B.** Members may be removed by the Township Board of Trustees for misfeasance, malfeasance or nonfeasance in office upon written charges and after a public hearing.

SECTION 6: Conflict of Interest

During the Declaration of Conflict of Interest portion of the agenda, Parks and Recreation Advisory Committee member (s) shall disclose the potential conflict of interest to the Committee. Failure of a member to disclose a potential conflict of interest as required by these bylaws constitutes malfeasance in office.

In the event that a conflict is declared, the member shall remove themselves from the meeting table until the agenda item is concluded.

SECTION 7: Compensation

Parks and Recreation Advisory Committee Members and the Recording Secretary will receive compensation on a per meeting basis as determined by the Township of Whitewater Board of Trustees. Advisory Committee Members may receive reimbursement for travel and expenses with recommendation by the Advisory Committee and approval by the Township Board of Trustees.

SECTION 8: Order of Business

The order of business shall be as follows:

1. Call to Order
2. Roll Call of Advisory Committee Members
3. Set/Adjust Meeting Agenda
4. Declaration of Conflict of Interest
5. Public Comment
6. Approval of Minutes of Previous Meeting (s)
7. Correspondence
8. Reports/Presentations/Announcements/Comments
9. Unfinished Business
10. New Business
11. Public Comment
12. Adjournment

SECTION 10: Amendments

These bylaws may be amended at any time following a recommendation of the majority of the membership of the Parks and Recreation Advisory Committee and subsequent adoption by the Whitewater Township Board of Trustees.

Adopted by the Whitewater Township Board of Trustees at their regular meeting held on February 14, 2012 and amended on March 13, 2012



Mel Melton <mammelton@gmail.com>

County ARPA Grants

8 messages

Ron Popp <supervisorwhitewater@gmail.com>

Mon, Sep 26, 2022 at 10:52 AM

To: Melissa Melton <mammelton@gmail.com>, Tom Cosgrove <tac9414447@gmail.com>

Just a quick Follow up - The County ARPA Grant process is closing soon. Most townships are submitting three grant requests Large Medium and small. Most I am aware of are for park and recreation enhancements. Thinking about Hi Pray - playground and bleachers come to mind. How difficult would it be to assemble prices for replacement bleachers? We kind of already have an idea of the playground repairs. Thinking about Lossie Road Nature Trail, similar question, for trail improvements over the wet areas. Steve Largent has installed projects like this before, maybe he could provide help in assembling a "grant amount". Then for a larger project flush toilets at the boat launch. We have design and estimates from a proposed project in 2017 I think. This could be rolled together with the launch expansion.

Any thoughts?

Ron Popp

Whitewater Township Supervisor

231.267.5141 Ext. 23

supervisorwhitewater@gmail.com

Mel Melton <mammelton@gmail.com>

Mon, Sep 26, 2022 at 1:44 PM

To: Ron Popp <supervisorwhitewater@gmail.com>

Cc: Tom Cosgrove <tac9414447@gmail.com>

Ron - I will have this on our next PRAC meeting agenda on Oct 10th. If you can put this as an item in the Board Agenda for Oct 11th to discuss based on PRAC recommendations (details to be supplied), I can email the board the summary of PRAC recommendations that night of our meeting for further details and determination.

I can look into replacement bleacher costs as an option. We have many projects on the top priorities of our Capital Improvements list, and Lossie Trail is certainly one of them. I agree the boat launch should be the large project, with the flush toilets or as-is currently approved for funding.

As I read the deadlines, I believe we have until the end of October to submit, so yes it is closing soon. If the board would like our assistance to put together these ARPA funding applications, it would take a good amount of personal time. I am willing to assist and I will ask if any of the other PRAC members would be available and interested. This would have to be a joined effort with the Parks & Rec administrator, who would most likely be the one to sign as authorized submitter.

Thanks,

Melissa

[Quoted text hidden]

Mel Melton <mammelton@gmail.com>

Mon, Sep 26, 2022 at 1:44 PM

To: Cheryl Goss <clerk@whitewatertownship.org>

Cheryl - I wanted to CC you on this email. See below.

Thanks,

Melissa

[Quoted text hidden]

Cheryl A. Goss <clerk@whitewatertownship.org>

Tue, Sep 27, 2022 at 10:47 AM

To: Mel Melton <mammelton@gmail.com>

Thanks.

Cheryl A. Goss, MiPMC

Whitewater Township Clerk

[5777 Vinton Road](#), P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 X 24

Fax: 231.267.9020

clerk@whitewatertownship.org

Office Hours: Mon/Tue/Wed/Thurs 9:00 am to 5:00 pm

I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, one Nation, under God, Indivisible, with Liberty and Justice for All.

[Quoted text hidden]

Ron Popp <supervisorwhitewater@gmail.com>

Tue, Sep 27, 2022 at 11:26 AM

To: Mel Melton <mammelon@gmail.com>

Please remember, PRAC's leadership is you and the body reports to the Board. You are welcome to have anyone you wish assist with these submissions. I would verify that those persons are available to help. Yes, County ARPA grant applications will be on the Board's agenda.

Is the "Sparks" grant opportunity on your agenda?

Ron Popp
Whitewater Township Supervisor
231.267.5141 Ext. 23
supervisorwhitewater@gmail.com

[Quoted text hidden]

Mel Melton <mammelon@gmail.com>

Tue, Sep 27, 2022 at 12:59 PM

To: Ron Popp <supervisorwhitewater@gmail.com>

Yes, we will be discussing the Sparks grant program as well.

Thanks,
Melissa

[Quoted text hidden]

Ron Popp <supervisorwhitewater@gmail.com>

Tue, Sep 27, 2022 at 1:04 PM

To: Mel Melton <mammelon@gmail.com>

Great, Will your information on the program be in the PRAC packet? Cant wait to see it.

Ron Popp
Whitewater Township Supervisor
231.267.5141 Ext. 23
supervisorwhitewater@gmail.com

[Quoted text hidden]

Melissa Melton <mammelon@gmail.com>

Tue, Sep 27, 2022 at 3:27 PM

To: Ron Popp <supervisorwhitewater@gmail.com>

Yes it will

Thank you!
Melissa Melton

On Sep 27, 2022, at 1:04 PM, Ron Popp <supervisorwhitewater@gmail.com> wrote:

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