

17.00**ARTICLE XVII
ADMINISTRATION****17.10 ZONING ADMINISTRATOR; APPOINTMENT; DUTIES.**

A Zoning Administrator shall be appointed by and on such terms as shall be determined by the Township Board; provided that the Zoning Administrator shall not be a member of the Township Board, the Planning Commission or the Board of Appeals. He/she shall perform such duties as the Township Board may prescribe in addition to any duties prescribed in this Ordinance.

17.11 ZONING ADMINISTRATOR ELIGIBILITY.

To be eligible for appointment, the Zoning Administrator shall be generally informed on good building construction, on good practice in fire prevention and the proper installation of safety, health and sanitary facilities. He/she shall be in good health and physically capable of fulfilling his duties. In case he/she is personally interested in the construction of any building subject to the provisions of this code, the Township Board shall designate some other person to examine the plans, to inspect such building and to issue the necessary permits, approvals and certificates.

17.12 ZONING ADMINISTRATOR; DUTIES.

It shall be the duty of the Zoning Administrator to inspect buildings or structures; to determine compliance with this Ordinance and to be in charge of the enforcement of this Ordinance.

17.13 ZONING ADMINISTRATOR; COMPENSATION.

Compensation for the Zoning Administrator shall be established by the Township Board.

17.14 LAND USE PERMITS.

A. Any individual, corporation, association, officer, department, board or bureau of the State, County or Township, planning to erect or move a structure or alter any existing structure to the extent of more than one hundred (100) square feet of floor area or to establish a new use or expand an existing use for any premises in any land use district, shall file an application and plot plan and such other information as required by this ordinance (which may include and up dated site-plan in writing with the Zoning Administrator for a land use permit. Said Zoning Administrator shall issue a "Land Use Permit" if such planned building or structure or land use or expanded use is in compliance with the provisions of this Ordinance. The application shall be on a form prescribed by the Zoning Administrator and approved by the Township Board. The application shall be accompanied by a clearly drawn plot plan in conformance with Section 3.32 of this Ordinance.

B. The Zoning Administrator shall request that the applicant submit with the application such additional materials as may be needed to determine whether or not a permit should be issued, such as surveys, soil suitability tests, surface water disposal surveys, erosion control surveys and excavation disposal plans, abstracts, building plans, and permits from other government agencies, or an application for Site Plan Review in accordance with the provisions of Sec. 25.00.

C. The Zoning Administrator shall require submission of an application for Site Plan Review in accord with the provision of Section 25.00 for all proposed special land uses and all land uses in areas zoned Commercial or Industrial.

17.15 LAND USE PERMITS; DISTRIBUTION.

Each land use permit shall be used in triplicate and the copies shall be distributed as follows: One to the applicant which he is to retain until construction is completed; one to the Township Supervisor; and one to be retained by the Zoning Administrator as part of the permanent records of the Township.

17.16 LAND USE PERMITS; DENIAL.

The Zoning Administrator shall promptly inform the applicant of the denial of a " Land Use Permit" if such planned building or structure or land use does not comply with the provisions of this Ordinance.

17.17 LAND USE PERMITS; FEES.

The fees for land use permits shall be established by the Township Board.